

Parking Plan

Having a vehicle on the Emmanuel College campus is a privilege, not a right. The College does not accept responsibility for any loss or damage to any vehicle parked or operated on campus.

There are three types of student parking at Emmanuel College:

- Resident (\$50/semester)
- Commuter (\$50/semester)
- Standard (free)

Resident students have the option of purchasing a resident parking permit for \$50 per semester. The premium resident permit enables parking in the designated parking lots closest to residence halls. Resident students who do not purchase a permit will receive free standard parking permits that will allow them to park in the designated "free" lots on campus.

Commuter students will also have the option of purchasing a permit for \$50 per semester. The commuter permit will allow students to park in any of the designated commuter parking lots closest to the classroom buildings. Commuter students who do not purchase a permit will receive free standard parking permits that will allow them to park in the designated open "free" lots on campus.

Please note:

1. The number of permits issued will be limited to the number of parking spaces available in each type of lot.
2. The opportunity to purchase a permit will be based on a combination of class seniority, registration status, and residence hall assignment, in addition to being on a first-come-first-served basis. Not all students will be eligible to park in the paid parking areas.
3. All vehicles will be required to have one of the three types of decals to park on campus. Our campus is relatively small and centralized. Students who do not purchase parking decals will find that even the free parking is located closer to residence halls and classrooms than at most other colleges.

Parking Policy

- **All students operating or parking motor vehicles on campus must register their vehicles through the office of Student Development or Campus Safety.**
- It is the student's responsibility to become familiar with EC vehicle regulations and campus parking rules. The rules and regulations have been adopted and are enforced to protect everyone who uses campus streets and parking areas.
- Any student operating a vehicle on any part of the campus is required to obey the laws of the state and the regulations of the college campus.
- Students must have a permit properly placed on their vehicle to park on campus. Failure to properly display a permit on a vehicle can result in monetary fines and/or being towed. Place parking permit in

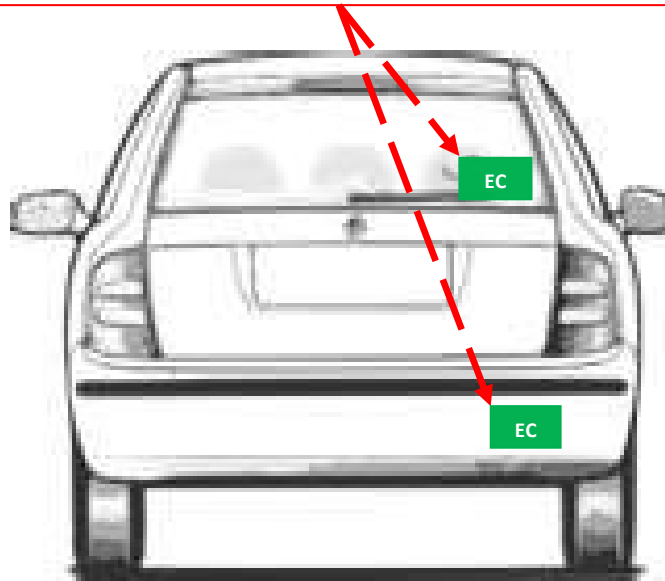


one of the locations indicated so the permit is unobstructed and can be clearly seen from behind the vehicle or in the case of a hangtag where it can be viewed easily through the windshield.

- Students will only park in lots that correspond to the decal assigned to them. Students will not park in lots designated for faculty and staff.
 - Commuting students who have paid for a permit must park only in commuter or standard “free” lots.
 - Resident students who have paid for a permit must park in their designated parking areas or in the free parking areas. For example: Drum residents must park in the Drum resident’s parking lot. Roberson Hall residents must park in the Roberson Hall parking lot.
 - Students with standard parking decals must only park in the standard lots indicated on the map.
- In order to secure a decal, students can register their vehicle through the Office of Student Development or Campus Safety. Access to parking registration can be obtained on each student’s CRIS account or student checklist.
- Parking is prohibited in designated Fire Lanes, by Fire Hydrants, or near any yellow or red marked area.
- Parking is prohibited in No Parking and/or Tow-away Zones.
- Parking is prohibited in areas not identified for parking on the parking map. E.G. Students will not park on grass, sidewalks, city streets, near Waste Management dumpster access, etc.
- Improper parking within parking lots will result in fines. Students will not leave vehicles parked outside of clearly marked parking spots. E.G. On grass, medians, double-parked, or blocking flow of traffic through parking lot, etc.
- Parking in Handicap spaces without a proper permit will result in fines.
- Parking lots are provided for the benefit of students, faculty and staff; however, Emmanuel College is not responsible for damage to / theft of vehicles or theft of items in the vehicle. In the event of damage or theft a report can be filed with the Franklin Springs Police or Franklin County Sheriff’s Office by calling 706.384.7118.
- Temporary parking permits can be issued for a limited time if the currently registered vehicle is out of service for a short period. Temporary permits can be obtained from the Office of Student Development during normal business hours.
- During times of special events, Homecoming, Campus Preview, concerts, etc. students may not be able to park in the usual area. Student will be informed through a “campus message” via email or EC Alert if an event requires alterations to Emmanuel College’s parking plan. For those establishing residency in Georgia, new residents in the state must register their automobile within 30 days.
- Students can obtain registration and license plates in the Tax Commissioners Office near the courthouse in Carnesville. Students must bring proof of liability insurance and title or registration card from out of state to register a car. Students must change their driver’s license within 30 days. Students can obtain a booklet of rules from the Department of Motor Vehicles in downtown Toccoa or in Elberton.

Parking Permit Location

Place parking permit in one of the locations indicated to properly display so the permit is unobstructed and can be clearly seen from behind the vehicle. Pickup Trucks must not allow toolboxes or equipment to obstruct view of decal. These locations are applicable to all vehicles. All other locations are unacceptable



Place parking permit on driver's right side front fork
or windshield
All other locations are unacceptable





Parking Violations

- Parking violations are assessed and posted to the student’s account.
- Parking fines should be paid within 10 class days of the receipt of the ticket. Students with outstanding parking fines at the end of the semester may not be permitted to register for the following semester. Each violation will be assessed independently.
- Two or more fines may be applied if vehicle is in violation of more than one offense.

Parking Violations	Per Semester		
	1 st , 2 nd Offense Fine	3 rd -5 th Office Fine	6 th + Offense Fine
Parking in an Improper Lot for Parking Permit	\$25	\$50	\$250
Parking in a Fire Lane or Fire Zone	\$50	\$100	\$500
Blocking Access to a Fire Hydrant	\$50	\$100	\$500
Parking in a No Parking Zone	\$25	\$50	\$250
Parking in a Tow Away Zone	\$50	\$100	\$500
Parking in a Handicap Space without a Proper Permit	\$50	\$100	\$300
Parking in an Area not Marked for Parking	\$25	\$50	\$250
Parking Improperly	\$25	\$50	\$250
No Parking Permit Visible	\$50	\$100	\$500

Parking Ticket Appeals

Parking tickets may be appealed through the Parking Appeals Committee. The Parking Appeals Committee meets as needed, and individuals who have submitted appeals will be notified by email when the Committee plans to meet.

- Appellate applications may be submitted via email to parking@ec.edu.
- Student must include name, citation number, date, infraction, location, and the *reasoning* for the appeal, for an application to be considered.
- Filing an Appellate Application does not guarantee the ticket will be forgiven or reduced.
- Applications for appeals must be filed within ten (10) class days of the receipt of the ticket. Any appeal application received after that time will not be considered.