



## Assistant Athletic Director for Sports Communication

Emmanuel College is accepting applications for the position of Assistant Athletic Director for Sports Communication. The Assistant Athletic Director of Sports Communication oversees the promotion and publicity of the college's athletic department. The Assistant AD of Sports Communication is expected to serve the college consistently and professionally by means of accurate and timely communication with all athletic department stakeholders. The Assistant AD of Sports Communication will comply with all rules and regulations by the NCAA, Conference Carolinas, and Emmanuel College. A full job description is available upon request.

Emmanuel College is located in Northeast Georgia and is a Christ-centered college holding to evangelical values and beliefs. The candidate must be a committed Christian who can identify with and adhere to the mission of the institution: *Emmanuel College is a Christ-centered, liberal arts institution which strives to prepare students to become Christ-like disciples who integrate faith, learning, and living for effective careers, scholarship, and service.* For more information see our "About Us" link at [www.ec.edu](http://www.ec.edu).

### Qualifications:

Bachelor's degree from a four-year accredited institution, with a master's preferred. NCAA experience preferred. The candidate must be able to demonstrate knowledge of informational technology, social media, stat keeping, and game-day management. The candidate must be able to work, communicate and develop a rapport with students, parents, alumni, faculty, departmental staff, administration, and the public. The candidate must be self-motivated and should uphold the mission of the institution, be organized, and able to motivate people to become engaged in the Colleges athletic events/promotions. The candidate must be able to assess a project, assemble a strategic plan to complete the project and execute it in a timely manner.

**Filing an application:** Please forward the following (electronic preferred) directly to the contact person listed below.

- **Cover Letter**
- **Complete Resume, including 3 references**
- **Unofficial Transcripts:** from all Graduate Schools attended, if applicable (not-required)
- **Statement of Faith/Personal Testimony:** An explanation of the applicant's relationship with God through the Lord Jesus Christ, including a brief account of accepting Christ as personal savior, church attendance and/or membership, and current church involvements.
- **Pastoral Letter of Recommendation\*\*:** Needs to be from a current pastor and to include a verification of current church membership, a description of the applicant's activity in the local congregation, and an evaluation of the quality of the candidates' personal commitment to Christ. (Upon request, this may be provided later in the application process.)

**Applications will not be considered until all requested documents have been received.**

### Contact:

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